



2024/2025 CATALOG ADDENDUM - II

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Catalog changes included in this Addendum are listed below:

- Change to the Course Attendance Policy 2



COURSE ATTENDANCE POLICY

Catalog Page Reference: 33

Effective Date: January 2025

Summary of Changes: number of unexcused absences has changed from three to one.

Change

Unexcused absences may negatively affect the student's final course grade. Unexcused absences in excess of one class and/or lab time (equal to three hours) during a fifteen-week semester may result in failure of the course.

Faculty are required to record attendance records in MyBAU (the Student Information System). Attendance is taken and accumulated for each class separately from one another. After a student misses one class of a given course, if the student is on an F-1 visa, the student will receive a warning. If the behavior continues to a second absence, the F-1 visa student will fail the course and, considered out of status and may be removed from the University.

As an F-1 student, you must ensure that your attendance is accounted for. You must check your attendance in MyBAU and/or communicate with your instructor if you are unsure whether your attendance was recorded accurately.